



MUTHAYAMMAL ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Accredited by NAAC & Affiliated to Anna University)
Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Date: 12.05.2021

CIRCULAR

Sub: IQAC Meeting # IV- 2020-21 - Reg.

Internal Quality Assurance Cell (IQAC) Fourth Meeting for 2020-21 is scheduled on 17.05.2021. All the members are requested to attend the meeting at 10.30 AM. The agenda for the meeting is given.

AGENDA:

1. Review of Minutes of Previous Meeting and Action Taken
2. NBA Tier I Visit Preparedness
3. Institutional Ranking by various Agencies
4. Centre Activities - Review
5. In house Internship with Industry Collaboration
6. AQAR 2019-20 submission
7. Alumni Association Activities
8. Any other matters

Q V Prasad
12/05/2021
IQAC Coordinator

IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM - 637 408, NAMAKKAL Dist.
TAMILNADU.

2. All HODs

3. The Members Concerned

4. File

[Signature]
12/05/21
Chairperson IQAC
PRINCIPAL,
MUTHAYAMMAL ENGINEERING COLLEGE
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INTERNAL QUALITY ASSURANCE CELL

2020-21

Minutes of Meeting

17.05.2021

MoM

Meeting # IV

Members Present:

S. No.	Name	Designation	Position
1.	Dr.M.Madheswaran	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Dr.P.A.Manoharan	Director Robota Technology Innovation Pvt. Ltd. Chennai	External Expert
5.	Dr.K.G.Saranya	Associate Professor Dept. of Computer Science and Engg. PSG College of Technology Coimbatore	External Expert
6.	Dr.G.Sudarmozhi	Dean - Science & Humanities	Member
7.	Dr.V. Rajendran	Dean - Infrastructure	Member
8.	Dr.K.Ramar	Dean - Research & Development	Member
9.	Dr.S.Sundaram	Dean - Technology Learning	Member
10.	Dr.B.Gopi	Dean – Product & Consultancy	Member
11.	Dr.P.Suresh	Controller of Examinations	Member
12.	Dr.G.Kavitha	HoD - CSE	Member
13.	Dr.U.Saravanakumar	HoD - ECE	Member
14.	Dr.S.Saravanan	HoD - EEE	Member
15.	Dr.R.Thanigaivelan	HoD - MECH	Member

16.	Dr.E.Punarselvam	HoD - IT	Member
17.	Dr.N.Saravanan	HoD – BIOTECH & CHEM	Member
18.	Dr.G.Sudha	HoD – BME & MDE	Member
19.	Dr.P.Ganapathi	HoD - MBA	Member
20.	Mr.M.Subramaniam	Manager	Member
21.	Ms.P.Valarmathi	Student – III rd Year ECE	Member
22.	Mr.S.Praveenkumar	Student – III rd Year MECH	Member
23.	Dr.N.Suthanthira Vanitha	Dean - Quality Assurance	IQAC Coordinator

Members Absent:

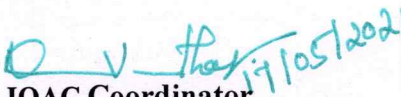
S.No.	Name	Designation	Position
1.	Dr.K.Ramar	Dean - Research & Development	Member
2.	Dr.R.Shanmugam	HoD - Civil	Member
3.	Dr.E.Punarselvam	HoD - IT	Member

The following points were discussed:

1. Chairperson - IQAC briefed the action taken on the report of previous IQAC meeting held on 19.02.2021.

S.No.	Point Discussed	Action Taken
A.	Institutional Ranking by various Agencies	Submitted Filled Questionnaire to India Today – MDRA , GHRDC – CSR, Data Quest –CMR, The Week – Hansa Research, Silicon India, Careers 360 Engineering Ranking / Rating/Survey 2021.
B.	NBA Tier I SAR Preparation	NBA Tier I SAR Submitted
C.	Research & Development Activities - Review	Conducted Research Scholars Review meeting for enhancing the research culture among faculty members and Faculty Published Papers
D.	Product & Consultancy Activities - Review	Filed Patents and Startups has been initiated
E.	Training & Placement Activities - Review	Final year students got placed in various Companies through Campus drive

S.No.	Points of Discussion	Action Plan	Responsibility
2.	NBA Tier I Visit Preparedness	NBA Departments are informed to verify and update the documents	All Dept. Heads
3.	Institutional Ranking by various Agencies	<ul style="list-style-type: none"> • Times Engineering Survey 2021-Submission Process • Review of ISIE - India Institutional Award submission Process 	IQAC Coordinator
4.	Centre Activities - Review	Centre Heads are informed to submit the activity report	All Program Coordinators
5.	In house Internship with Industry Collaboration	Student Exchange Program Coordinator collect the Internship Certificates - Thakur College of Engg. & Tech., Mumbai	TCET - Coordinator
6.	AQAR 2019-20 Submission	AQAR 2019-20 – Verification	IQAC Coordinator
7.	Alumni Association	Invite Alumni's for Interaction	Alumni Coordinator
8.	Any other matters <ul style="list-style-type: none"> • Online Webinar Participation • COVID 19 Participation 	<ul style="list-style-type: none"> • Motivate students to attend the Online Webinars • Plan for Vaccination to all Staffs for the prevention of COVID 19 	All Dept. Heads


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 Chairperson IQAC
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