



MUTHAYAMMAL ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Accredited by NAAC & Affiliated to Anna University)
Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Date: 12.02.2021

CIRCULAR

Sub: IQAC Meeting # III-2020-21- Reg.

Internal Quality Assurance Cell (IQAC) Third Meeting for 2020-21 is scheduled on 19.02.2021 in Conference Hall. All the members are requested to attend the meeting at 11 AM. The agenda for the meeting is given.

AGENDA:

1. Action taken and Review of Previous Meeting Minutes
2. Action Plan for the AY 2020-21 – EVEN Semester
3. Institutional Ranking by various Agencies
4. NBA Tier I SAR Preparation
5. Product & Consultancy Activities - Review
6. Research & Development Activities - Review
7. Training & Placement Activities- Review
8. Any other matters

Q V
IQAC Coordinator *12/02/2021*

IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
TAMILNADU.

- Copy to
1. The Secretary
 2. All HODs
 3. The Members Concerned
 4. File

12/02/21
Chairperson IQAC
PRINCIPAL,
MUTHAYAMMAL ENGINEERING COLLEGE
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2020-21

INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

19.02.2021

MoM

Meeting # III

Members Present:

S. No.	Name	Designation	Position
1.	Dr.M.Madheswaran	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Dr.P.A.Manoharan	Director Robota Technology Innovation Pvt. Ltd. Chennai	External Expert
5.	Dr.G.Sudarmozhi	Dean - Science & Humanities	Member
6.	Dr.V. Rajendran	Dean - Infrastructure	Member
7.	Dr.S.Sundaram	Dean - Technology Learning	Member
8.	Dr.B.Gopi	Dean - Product & Consultancy	Member
9.	Dr.P.Suresh	Controller of Examinations	Member
10.	Dr.R.Shanmugam	HoD - Civil	Member
11.	Dr.G.Kavitha	HoD - CSE	Member
12.	Dr.U.Saravanakumar	HoD - ECE	Member
13.	Dr.S.Saravanan	HoD - EEE	Member
14.	Dr.R.Thanigaivelan	HoD - MECH	Member
15.	Dr.N.Saravanan	HoD - BIOTECH & CHEM	Member
16.	Dr.G.Sudha	HoD - BME & MDE	Member

17.	Dr.P.Ganapathi	HoD - MBA	Member
18.	Mr.M.Subramaniam	Manager	Member
19.	Ms.P.Valarmathi	Student – III rd Year ECE	Member
20.	Dr.N.Suthanthira Vanitha	Dean - Quality Assurance	IQAC Coordinator

Members Absent:


S.No.	Name	Designation	Position
1.	Dr.K.G.Saranya	Associate Professor Dept. of Computer Science and Engg. PSG College of Technology Coimbatore	External Expert
2.	Dr.K.Ramar	Dean - Research & Development	Member
3.	Dr.E.Punarselvam	HoD - IT	Member
4.	Mr.S.Praveenkumar	Student – III rd Year MECH	Member

The following points were discussed:

1. Chairperson - IQAC briefed the action taken on the report of previous IQAC meeting held on 02.11.2020.

S.No.	Points Discussed	Action Taken
A.	NIRF- 2021 Submission	Data for NIRF 2021 Submitted
B.	NPTEL - Online Certification	Registration process completed for NPTEL Certification
C.	End Semester Examination	Exam Postponed due to COVID 19 and rescheduled
D.	Academic Audit	Conducted Internal Academic Audit for ODD Semester
E.	Any other matters	Students registered for IEEE – EU – Reka 2020 and e-Yantra contests for Participation

S.No.	Points of Discussion	Action Plan	Responsibility
2.	Action Plan for the AY 2020-21 – Even Semester	Schedule for Regular Classes has been sent to all Departments and informed to Monitor and Submit the Attendance status	All Dept. Heads
3.	Institutional Ranking	Discussion on Submission of various Magazine Ranking and Awards	IQAC Coordinator
4.	NBA Tier I SAR Preparation	NBA Tier I SAR is in Progress	NBA Coordinator
5.	Product & Consultancy	Dept. need to focus on Consultancy, Product Development and Patent Filing	Dean – P&C
6.	Research & Development	Faculty Members should Publish Papers in Quality Journals	Dean - R & D
7.	Training & Placement Activities	Discussion on Training to eligible Students and Placement Drive	Training & Placement Cell
8.	Any other matters • Student Discipline • COVID 19 Prevention	<ul style="list-style-type: none"> • Dept. is responsible for Students Discipline • COVID 19 Safety measures should be strictly followed in the Campus 	All Dept. Heads


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 Chairperson IQAC
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