



MUTHAYAMMAL ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Accredited by NAAC & Affiliated to Anna University)
Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Minutes of 4th IQAC Meeting held on 05.06.2017 at Conference Hall.

Time: 10.00 am

S. No.	Name of the Member	Designation	Responsibility
1.	Dr.K.Gunasekaran	Secretary & Managing Trustee, METRF Trust	Member
2.	Dr.S.Nirmala	Principal	Chairperson
3.	Dr.G.Selvakumar	Dean – ECE	Member Secretary & Coordinator
4.	Dr.S.Selvarajan	Principal, MCE	External Expert
5.	Mr.L.Sivarama Prasad	Asst. Director, MSME DI, Chennai	External Expert
6.	Dr.G.Sainarayanan	Senior Technical Specialist, HCL Technologies, Chennai	External Expert
7.	Dr.G.Sudarmozhi	Dean – S & H	Member
8.	Dr.S.Sundaram	Dean – Mechanical	Member
9.	Dr.S.P.Umayal	Dean – EEE	Member
10.	Dr.S.Saravanan	HoD – EEE	Member
11.	Mrs.R.Vijayalakshmi	HoD – CSE	Member
12.	Mrs.T.Kowsalya	HoD – ECE	Member
13.	Dr.K.Premkumar	Director – Academic	Member
14.	Dr.Sumathi Premkumar	HoD - MBA	Member
15.	Mr.M.Subramaniam	Manager	Member
16.	Ms.C.Divya	Student – 3 rd year ECE	Member

The following points were discussed:

1. Chairperson - IQAC discussed about the action taken report of the previous IQAC meeting held on 07.01.2017.

S.No	Points Discussed	Responsibility
1.	Vetri Nichayam Program for School Students	All Dept Heads
2.	Academic Plan and Activities for the next Semester	All Dept Heads
3.	Training and Placement Activity for 3 rd year Students	Training & Placement Department
4.	Status of NBA Process	NBA Coordinator


IQAC Coordinator


Chairperson IQAC