
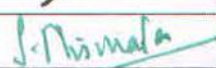
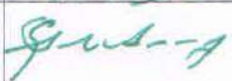
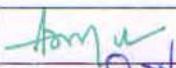
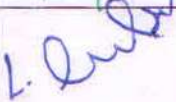

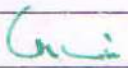

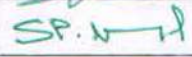
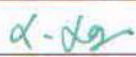
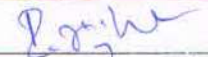
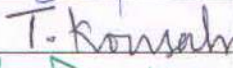






# MUTHAYAMMAL ENGINEERING COLLEGE, RASIPURAM

(AUTONOMOUS)

MEC – IQAC

**MINUTES OF THE 3<sup>rd</sup> IQAC COMMITTEE MEETING OF MUTHAYAMMAL  
ENGINEERING COLLEGE (AUTONOMOUS), RASIPURAM HELD ON 07.01.2017 at  
10.00 A.M. AT CONFERENCE HALL**

S. No.	Name of the Member	Designation	Capacity	Signature
1.	Dr.K.Gunasekaran	Secretary & Managing Trustee, METRF Trust	Member	
2.	Dr.S.Nirmala	Principal	Chairperson	
3.	Dr.G.Selvakumar	Dean – ECE	Member Secretary & Coordinator	
4.	Dr.S.Selvarajan	Principal, MCE	External Expert	
5.	Mr.L.Sivarama Prasad	Asst. Director, MSME DI, Chennai	External Expert	
6.	Dr.G.Sainarayanan	Senior Technical Specialist, HCL Technologies, Chennai	External Expert	
7.	Dr.G.Sudarmozhi	Dean – S & H	Member	
8.	Dr.S.Sundaram	Dean – Mechanical	Member	
9.	Dr.S.P.Umayal	Dean – EEE	Member	
10.	Dr.S.Saravanan	HoD – EEE	Member	
11.	Mrs.R.Vijayalakshmi	HoD – CSE	Member	
12.	Mrs.T.Kowsalya	HoD – ECE	Member	
13.	Dr.K.Premkumar	Director – Academic	Member	
14.	Dr.Sumathi Premkumar	HoD - MBA	Member	
15.	Mr.M.Subramaniam	Manager	Member	
16.	Ms.C.Divya	Student – 3 <sup>rd</sup> year ECE	Member	

**Dr.S.Nirmala**, Chairperson, MEC-IQAC, welcomed the members of the 3<sup>rd</sup> IQAC Committee. **Dr.G.Selvakumar**, Member Secretary & Coordinator, MEC-IQAC, presided over the meeting. The discussion took place on the following agenda points and resolutions were made.

**3.1. Confirmation of the minutes of the MEC-IQAC meeting held on 10.09.2016**

The minutes of the meeting of the MEC-IQAC held on 10.09.2016 was placed before the MEC-IQAC for confirmation

RESOLUTION: The minutes of the MEC-IQAC meeting held on 10.09.2016 was approved by the committee.

**3.2. Action taken report on the decisions of the previous meeting**

Decisions of the Previous Meeting	Action Taken Report (ATR)
Muthayammal Exhibition for Science and Technology (MEST)	MEST was organized on 25.10.2016 and 26.10.2016. More than 16000 school students visited the exhibition. 150 projects by the school students and 250 projects by the students of Muthayammal Engineering Institutions were showcased. Shows such as Air Show, Robotics Show, 3D Show and Magic Show were also organized.
MSME Business Incubator Subcommittee formation	The subcommittee as per the guidelines of MSME is formed and communicated to the office of MSME DC, New Delhi.
Increasing the Internet Bandwidth	The internet bandwidth has been increased to 64 Mbps with effect from December, 2016.

RESOLUTION: The committee has noted the ATR

### 3.3. NBA Accreditation Process

Getting ready for the NBA Expert Committee visit.

RESOLUTION: The committee has expressed satisfaction on the progress made by each department in the preparation of files. It also advised to give the college and the department, the necessary face-lift so as to face the committee confidently.

### 3.4. Organizing the Annual Events during the academic year 2016- 17

It is proposed to organize the following events as per the given schedule.

S.No.	Name of the Programme	Proposed Date
1.	National Science Day	28.02.2017
2.	Students Technical Symposiums by all the departments	March, 2017
3.	Alumni Meet 2017	19.03.2017
4.	International Conference on Engineering, Technology and Science (ICETS'17)	30.03.2017 and 31.03.2017
5.	Vetri Nichayam	17.04.2017

RESOLUTION: The committee advised the respective coordinators of the programmes to take utmost care in organizing the events in order to make them big success.

### 3.5. Budget Proposal for the year 2017- 18

IQAC coordinator placed the proposed budget for the year 2017-18.

RESOLUTION: The committee has resolved to accept the budget proposal and authorized the coordinator to submit to the Finance Committee of the college.

**Dr.G.Selvakumar**, Member Secretary & Coordinator, MEC-IQAC solicited the continued support of the members and sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

**Dr.S.Nirmala**, Chairperson, MEC-IQAC proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their sustained involvement and for making the meeting a grand success.

The meeting came to an end at 11.30 A.M.

  
Member Secretary & Coordinator

  
Chairperson