MUTHAYAMMAL ENGINEERING COLLEGE

(Autonomous)

Rasipuram – 637 408, Namakkal (Dt.), Tamil Nadu, India.

Estd. 2000

INTERNAL QUALITY ASSURANCE CELL

Academic Year: 2025-26



Report

On

Academic Audit & Action Taken

ACADEMIC AUDIT: ACADEMIC YEAR: 2025-26

SEMESTER: ODD & EVEN

Introduction

The Academic Audit was conducted on 22.08.2026 and 29.08.2026 for the Academic Year (2025-26). The Audit was conducted to provide an opportunity for a regular strategic review of Teaching and Learning activities of the departments.

The self evaluation document was presented by the Heads of Department to the Auditor. The Auditor has reviewed the documents provided by the department and verified based on the Standard Check List. The consolidated report was prepared for all the departments based on the findings of the Auditors.

The overall Assessment, Suggestions for Improvement and Action Taken Report is given in the following sections.

MEC/IQAC/2026-27/023

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Date: 12.08.2026

Sub: External Academic Audit for the Academic Year (2025-26)

Time: 9.30 a.m - 4.30 p.m

The Schedule for the External Academic Audit and List of Auditors are given below

S.No.	Department	External Auditor	Date	Venue
1.	CSE	Dr.I.Thangaraj ASP / EEE Government College of Engineering Bargur	22.08.2026	CSE Library
2.	ECE,EE(VLSI)			ECE Library
3.	AI&DS,CSE(CS)			IQAC
4.	CIVIL	Dr.D.Lavanya AP / MECH Government College of Engineering Salem		CAD Lab
5.	MECH			
6.	MZ			
9.	EEE	Dr.I.Thangaraj ASP / EEE Government College of Engineering Bargur	29.08.2026	EEE Library
10.	BME			ECE Library
11.	IT,CSBS, CSE(AI&ML)			CSE Library
12.	S&H	Dr.D.Lavanya AP / MECH Government College of Engineering Salem		IQAC
13.	BIOTECH			MBA Smart Classroom
14.	MBA & MCA			

All the Heads of the Departments are requested to keep the documents ready for the External Audit.

Coordinator IQAC

IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
TAMILNADU.

Chairperson IQAC

PRINCIPAL
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
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List of Files Audited

S. No.	Parameters
1.	Vision and Mission of the Department, Academic Calendar
2.	Board of Studies - Minutes, Regulations, Curriculum and Syllabus for Regulation *(2021R, 2023R and 2025R)*
3.	Curriculum Enrichment in Regulations
4.	Department Budget File
5.	Department Circular & Faculty Meeting Minutes
6.	Department Library
7.	Industry Linked Laboratories and Augmented Facilities
8.	Centre of Excellence and Activities
9.	Programs Organized in the Department
10.	Outreach Activities: NSS,YRC, UBA,EBSB,ISR , etc.,
11.	Professional/Administrative Training Program Organized for staff
12.	Department Newsletter, Magazine, e-Brochure
13.	Students Admission and Scholarship
14.	Students Record
15.	Students Attendance
16.	Continuous Internal Assessment Test Analysis and Performance
17.	Remedial Classes and Student's Feedback on Remedial Classes
18.	End Semester Examinations-Result Analysis and Performance
19.	Student Participation (Co-Curricular & Extracurricular)
20.	Awards and Prizes won by Students
21.	Journal Publication by Students
22.	Value Added /Skill Development Courses (VAC/SDC)
23.	Internships/Field Projects/In plant Trainings
24.	Industrial Visits

25. Online Certification Courses (NPTEL, Coursera, etc.,)
26. Training and Placement, Career Guidance, Higher Studies and Entrepreneurship activities & outcome
27. Record of Student Counseling and Mentoring
28. Department Class Committee/ Course Committee Meeting
29. Feedback on Curriculum Enrichment
30. Students Feedback on Faculty and Facilities
31. Parents Meeting and Feedback
32. Alumni Association Activities: Alumni Meet, Alumni Interaction and Mentoring(AIM) -ECR, Alumni Contribution & Registration
33. Teaching and Non-Teaching Staff Profile
34. Course File (Theory)
35. Course File (Laboratory)
36. Research Paper Publications (National/ International Conference and Journals)
37. MoU's and Activities
38. Record of Consultancy Activities
39. Patent Filed/Published/Granted
40. Research Proposals /Projects for Funding
41. Books and Book Chapters
42. Faculty Participation in Seminars, FDPs and Workshops, etc.,
43. Faculty Awards and Recognitions
44. Guest Lectures delivered by Faculty (Internal and External)
45. Faculty Visit to Industries for Collaboration
46. Faculty Interaction with IIT/NIT/AU/Reputed Institution
47. Teaching and Non-Teaching Staff Performance Appraisal
48. Department Academic Audit Report and Action Taken for Previous Year
49. Department Best Practice
50. Department Future Plan

Overall assessment:

- Files are documented and updated
- Department organized programs for faculty and Students
- Value Added and Skill Development Courses are in practice
- Students internships are satisfactory
- NPTEL Certifications are received by both Faculty and Students
- Research focus among all Faculty Members is less
- Consultancy Works are carried out and Patents are filed
- Faculty interaction with Industry /Institution need to plan more

Suggestion:

- All faculty should be encouraged for Participation and Publication
- Student achievements need to be increased
- Digital Tools should be followed in Teaching-Learning and Assessment Process
- Industry based Skill Development Courses to be planned for students
- Industry Linked Laboratories should be planned for all departments
- Identify Industry /Institution for Faculty interaction
- Focus on Incubation Centers/Startups
- Plan for conducting more community service activities

Action Taken:

- Faculty Members are involved in Research activities like Publications in Journals and Conferences, Funding Proposals Awards and Recognitions, Patent Filing and Books/Chapters
- Professional Societies, Clubs and Cells organized programs for developing Students extracurricular activities and Societal Service
- Faculty professional development activities and Students participation are enhanced by Green Log Book
- Additional Industry Linked Laboratories are initiated
- Incubation Centers/Startups are established
- Industry specific trainings are offered to students as part of skill development for placement

7/10/24

DEAN - IQAC
IQAC COORDINATOR
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