



MUTHAYAMMAL ENGINEERING COLLEGE

(Autonomous)

Rasipuram - 637 408, Namakkal (Dt.), Tamil Nadu, India.

MEC/IQAC/2025-26/016



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 26.02.2026

Circular

Sub: IQAC Meeting # IV- 2025-26 - Reg.

Internal Quality Assurance Cell (IQAC) Fourth Meeting for 2025-26 is scheduled on 06.03.2026 in IQAC. All the members are requested to attend the meeting at 10.30 AM. The agenda for the meeting is given.

Agenda

1. Action Taken and Review of previous meeting
2. Review of Department Activities
3. Review of Student, Faculty, Professional Society, Clubs and Cells Activities
4. Assignment Practice & Continuous Internal Assessment Test Performance Analysis
5. End Semester Examination for EVEN Semester
6. Research and Development Activities
7. Training and Placement Activities
8. Outreach Activities
9. Any other matters

[Signature]
IQAC Coordinator

IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL DIST.
TAMILNADU.

Copy to:

1. The Secretary

2. All HODs

3. The Members Concerned

4. File

[Signature]
Chairperson IQAC

PRINCIPAL
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL DIST.
TAMILNADU



MUTHAYAMMAL ENGINEERING COLLEGE

(Autonomous)

Rasipuram - 637 408, Namakkal (Dt.), Tamil Nadu, India.

MEC/IQAC/2025-26/016



INTERNAL QUALITY ASSURANCE CELL (IQAC)

2025-26

Minutes of Meeting

MoM

Meeting # IV

Members Present:

Date: 06.03.2026

S.No.	Name	Designation	Position
1.	Dr.P.Senthilkumar	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Mr.N.Meyappan	Founder/CEO TERV- Top Fresher's Technologies Pvt. Ltd., Chennai	External Expert
5.	Dr.V.Rajendran	Dean - Infrastructure	Member
6.	Dr.G.Sudarmozhi	Dean - Student Affairs	Member
7.	Dr.P.Suresh	Dean - Research	Member
8.	Dr.N.Saravanan	Controller of Examinations	Member
9.	Dr.G.Kavitha	Prof.& Head/CSE	Member
10.	Dr.U.Saravanakumar	Prof.& Head/ECE	Member
11.	Dr.T.Dharma Raj	Prof.& Head/EEE	Member
12.	Dr.N.Natarajan	Prof.& Head/MECH	Member
13.	Dr.E.Punarselvam	Prof.& Head/IT	Member
14.	Dr. C.Vigneshwaran	Prof.& Head /BIOTECH	Member
15.	Dr.G.Sudha	Prof.& Head /BME	Member
16.	Dr.S.Vijayaragavan	Prof.& Head/AI&DS	Member
17.	Dr.P.Muthusamy	Prof.& Head/CSE(CS)	Member

18.	Dr.S.Lavanya	HoD (i/c) – CSBS	Member
19.	Dr.R.Praveena	HoD (i/c) – EE(VLSI Design & Technology)	Member
20.	Dr.R.Senthilkumar	Prof.& Head/MZ	Member
21.	Mr.S.Elavarasan	Prof.& Head/S&H	Member
22.	Dr.P.Ganapathi	Prof.& Head/MBA	Member
23.	Dr.M.Moorthy	Prof.& Head/MCA	Member
24.	Mr.M.Subramaniam	Manager	Member
25.	Mr.S.Jayanth	Student - III Year EEE	Member
26.	Mr.G.R.Kamalesh	Student - II Year MECH	Member
27.	Ms.V.Logapriya	Student - II Year CSE	Member
28.	Dr.S.Saravanan	Dean - IQAC	IQAC Coordinator

Members Absent:

S.No.	Name	Designation	Position
1.	Mr.J.Srinivasan	Deputy Principal Engineer Alten India Pvt. Ltd., Bangalore	External Expert
2.	Ms.H.Harinitha	Student - III Year ECE	Member

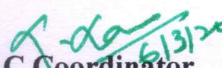
- Chairperson – IQAC has started the deliberations with welcome note
- The action taken on the report of previous IQAC meeting held on 06.12.2025 was discussed

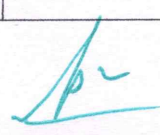
S.No.	Points Discussed	Action Taken
1.	Assignment Practice and Continuous Internal Assessment Schedule for Even Semester	Assignment Practice & CIA Tests were conducted as per the schedule
2.	Institution Ranking and Awards	GHRDC for Engineering and MCA, DQ-CMR and India Today magazine rankings were applied

The following points were discussed in the meeting:

S.No.	Points of Discussion	Action Plan	Responsibility
1.	Review of Department Activities	Reviewed the activities conducted in the departments for the benefit of Students.	All Deans, HoD's & Faculty Coordinators

2.	Review of Student, Faculty, Professional Society, Clubs and Cells Activities	Student, Faculty, Professional Society, Clubs and Cells activities are reviewed and motivated for more number of participation and planning of activities	All HoD's
3.	Assignment Practice & Continuous Internal Assessment Test Performance Analysis	Students performance in Assignment Practices and CIA tests was reviewed to assess their academic progress	All HoD's
4.	End Semester Examination for EVEN Semester	Discussed the schedule and conduct of the End Semester Examination for the Even Semester.	CoE
5.	Research and Development Activities	- Faculty members were encouraged to publish papers in reputed journals - Participation in conferences, workshops and funded projects was emphasized	Dean-Research
6.	Training and Placement Activities	Plans for skill development programs and placement training were analyzed.	Training and Placement Cell
7.	Outreach Activities	Programs related to social awareness, environmental sustainability and community development were evaluated.	ISR Coordinators
8.	Any other matters - International Women's Day - Niral Thiruvizha 3.0	- Proposed to celebrate International Women's Day under the theme "Give to Gain" - A total of 146 batches have registered for Niral Thiruvizha 3.0 under various themes	Faculty Coordinators


 IQAC Coordinator
 IQAC COORDINATOR
 MUTHAYAMMAL ENGINEERING COLLEGE
 (AUTONOMOUS)
 RASIPURAM-637 408, NAMAKKAL Dist.
 TAMILNADU


 Chairperson IQAC
PRINCIPAL
 MUTHAYAMMAL ENGINEERING COLLEGE
 (AUTONOMOUS)
 RASIPURAM-637 408, NAMAKKAL Dist.
 TAMILNADU