



MUTHAYAMMAL ENGINEERING COLLEGE

(Autonomous)

Rasipuram - 637 408, Namakkal (Dt.), Tamil Nadu, India.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 12.06.2026

Circular

Sub: IQAC Meeting # I- 2026-27 - Reg.

Internal Quality Assurance Cell (IQAC) First Meeting for 2026-27 is scheduled on 19.06.2026 in IQAC. All the members are requested to attend the meeting at 10.30 a.m. The agenda for the meeting is given below.

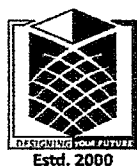
Agenda

1. Action Taken and Review of previous meeting
2. Review of Department Activities
3. Academic Schedule and Activity Plan for the Academic Year 2026-27
4. Training and Placement Activities.
5. Faculty and Student Green Logbook for the Academic year 2026-27
6. Research and Development Activities
7. Extension and Outreach Activities
8. Any other points


IQAC Coordinator
IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
TAMILNADU.
Copy to:

1. The Secretary
2. All HODs
3. The Members Concerned
4. File


Chairperson IQAC
PRINCIPAL
MUTHAYAMMAL ENGINEERING COLLEGE
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

2026-27

MoM

Meeting # I

Members Present:

Date: 19.06.2026

S.No.	Name	Designation	Position
1.	Dr.P.Senthilkumar	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Mr.N.Meyappan	Founder/CEO TERV- Top Fresher's Technologies Pvt. Ltd., Chennai	External Expert
5.	Mr.J.Srinivasan	Deputy Principal Engineer Alten India Pvt. Ltd., Bangalore	External Expert
6.	Dr.G.Sudarmozhi	Dean - Student Affairs	Member
7.	Dr.V.Rajendran	Dean - Infrastructure	Member
8.	Dr.P.Suresh	Dean - Research	Member
9.	Dr.N.Saravanan	Controller of Examinations	Member
10.	Dr.U.Saravanakumar	Prof.& Head/ECE	Member
11.	Dr.T.Dharma Raj	Prof.& Head/EEE	Member
12.	Dr.N.Natarajan	Prof.& Head/MECH	Member
13.	Dr.E.Punarselvam	Prof.& Head/IT	Member
14.	Dr.G.Sudha	Prof.& Head /BME	Member
15.	Dr. C.Vigneshwaran	Prof.& Head /BIOTECH	Member
16.	Dr.S.Vijayaragavan	Prof.& Head/AI&DS	Member

17.	Dr.P.Muthusamy	Prof.& Head/CSE(CS)	Member
18.	Dr.S.Lavanya	HoD (i/c) – AI&ML and CS&BS	Member
19.	Dr.R.Praveena	HoD (i/c) – EE(VLSI Design & Technology)	Member
20.	Dr.R.Senthil Kumar	Prof.& Head/CIVIL&MZ	Member
21.	Mr.S.Elavarasan	Prof.& Head/S&H	Member
22.	Dr.P.Ganapathi	Prof.& Head/MBA	Member
23.	Mr.M.Subramaniam	Manager	Member
24.	Mr.S.Jayanth	Student - IV Year EEE	Member
25.	Ms.H.Harinitha	Student - IV Year ECE	Member
26.	Ms.V.Logapriya	Student - III Year CSE	Member
27.	Dr.S.Saravanan	Dean - IQAC	IQAC Coordinator

Members Absent:

S.No.	Name	Designation	Position
1.	Dr.G.Kavitha	Prof.& Head/CSE	Member
2.	Mr.G.R.Kamalesh	Student - III Year MECH	Member

- Chairperson – IQAC has started the deliberations with welcome note
- The action taken on the report of previous IQAC meeting held on 06.03.2026 was discussed

S.No.	Points Discussed	Action Taken
1.	Assignment Practice & Continuous Internal Assessment Test Performance Analysis	Students who scored below the expected level were identified and provided with remedial coaching
2.	Training and Placement Activities	Aptitude, reasoning, and verbal ability training programs were organized regularly to improve students' competitive skills

The following points were discussed in the meeting:

S.No.	Points of Discussion	Action Plan	Responsibility
1.	Review of Department Activities	- Encourage faculty participation in FDPs, Workshops, Certification Programs, and Industry Training - Conduct training programs on coding, communication, aptitude, and emerging technologies	All Deans, HoD's & Faculty Coordinators
2.	Academic Schedule and Activity Plan for the Academic Year 2026-27	- Preparation and implementation of Course Plans and Lesson Plans - Bridge Courses for first year and lateral entry students - Internship opportunities for students	All Deans and HoD's
3.	Training and Placement Activities.	- Aptitude and Reasoning Training - Soft Skills and Communication Development - Technical Skill Development - Placement Readiness Programs	Training and Placement Cell
4.	Faculty and Student green logbook for the Academic year 2026-27	For Faculty: - Organize Faculty Development Programmes (FDPs) in emerging technologies - Encourage faculty participation in NPTEL, SWAYAM, and professional certification courses - Promote research publications in Scopus/SCI-indexed journals For Students: - To organize Technical Symposiums and Workshops on Emerging Technologies - Coding Competitions and Hackathons - To participate in Project Expo, Paper Presentation and Technical Quiz Contests	All HoD's, Faculty & Mentors
5.	Research and Development Activities	- Encourage faculty to apply for funded research projects - Facilitate interdisciplinary and collaborative research	Dean-Research

6.	Extension and Outreach Activities	- School outreach programs on science and technology - Career guidance and higher education awareness for school students.	ISR coordinator's
7.	Any other points	- Alumni Guest Lectures and Mentorship programs - Industrial Visit	Alumini and Industrial Visit coordinator


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