



MUTHAYAMMAL ENGINEERING COLLEGE

(Autonomous)

Rasipuram - 637 408, Namakkal (Dt.), Tamil Nadu, India.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 28.11.2025

Circular

Sub: IQAC Meeting # III- 2025-26 - Reg.

Internal Quality Assurance Cell (IQAC) Third Meeting for 2025-26 is scheduled on 06.12.2025 in IQAC. All the members are requested to attend the meeting at 10.30 AM. The agenda for the meeting is given.

Agenda

1. Action Taken and Review of previous meeting
2. Plan of activities for Even Semester
3. Assignment Practice and Continuous Internal Assessment Schedule for Even Semester
4. Research and Development Activities
5. Institution Ranking and Awards
6. Training and Placement Activities
7. Outreach Activities
8. Any other matters


IQAC Coordinator

IQAC COORDINATOR

MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
TAMILNADU.

- Copy to:
1. The Secretary,
 2. All HODs
 3. The Members Concerned
 4. File


Chairperson IQAC

PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

2025-26

MoM

Meeting # III

Members Present:

Date: 06.12.2025

S.No.	Name	Designation	Position
1.	Dr.P.Senthilkumar	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Mr.N.Meyappan	Founder/CEO TERV- Top Fresher's Technologies Pvt. Ltd., Chennai	External Expert
5.	Mr.J.Srinivasan	Deputy Principal Engineer Alten India Pvt. Ltd., Bangalore	External Expert
6.	Dr.V.Rajendran	Dean-Infrastructure	Member
7.	Dr.G.Sudarmozhi	Dean – Student Affairs	Member
8.	Dr.P.Suresh	Dean – Research	Member
9.	Dr.N.Saravanan	Controller of Examinations	Member
10.	Dr.G.Kavitha	Prof.& Head/CSE	Member
11.	Dr.U.Saravanakumar	Prof.& Head/ECE	Member
12.	Dr.T.Dharma Raj	Prof.& Head/EEE	Member
13.	Dr.N.Natarajan	Prof.& Head/MECH	Member
14.	Dr.E.Punarselvam	Prof.& Head/IT	Member
15.	Dr. C.Vigneshwaran	HoD – BIOTECH	Member
16.	Dr.S.Vijayaragavan	Prof.& Head/AI&DS	Member
17.	Dr.P.Muthusamy	Prof.& Head/CSE(CS)	Member

18.	Dr.S.Lavanya	HoD (i/c) – CSBS	Member
19.	Dr.R.Praveena	HoD (i/c) – EE(VLSI Design & Technology)	Member
20.	Dr.R.Senthilkumar	Prof.& Head/MZ	Member
21.	Mr.S.Elavarasan	Prof.& Head/S&H	Member
22.	Dr.P.Ganapathi	Prof.& Head/MBA	Member
23.	Dr.M.Moorthy	Prof.& Head/MCA	Member
24.	Mr.M.Subramaniam	Manager	Member
25.	Ms.H.Harinitha	Student - III Year ECE	Member
26.	Mr.G.R.Kamalesh	Student - II Year MECH	Member
27.	Dr.S.Saravanan	Dean – IQAC	IQAC Coordinator

Members Absent:

S.No.	Name	Designation	Position
1.	Dr.D.Sasikala	HoD – BME	Member
2.	Mr.S.Jayanth	Student - III Year EEE	Member
3.	Ms.V.Logapriya	Student - II Year CSE	Member

- Chairperson – IQAC has started the deliberations with welcome note
- The action taken on the report of previous IQAC meeting held on 08.09.2025 was discussed

S.No.	Points Discussed	Action Taken
1.	End Semester Examination for ODD Semester	End Semester Examinations were completed
2.	Conduction of Internal Audits	Conducted Students and Faculty activities audit

The following points were discussed in the meeting:

S.No.	Points of Discussion	Action Plan	Responsibility
1.	Plan of activities for Even Semester	Department, Faculty, Student, Professional Society, Cells and Club activities for Even Semester is planned	All Deans, HoD's & Faculty Coordinators

2.	Assignment Practice and Continuous Internal Assessment Schedule for Even Semester	Schedule for Assignment Practice & CIA Tests are discussed	CoE
4.	Research and Development Activities	Faculty members are advised to apply for proposal to various funding organizations	Dean-Research
5.	Institution Ranking and Awards	Participation of various Institution Magazine Rankings like GHRDC for Engineering and MCA, DQ-CMR, etc, for the year 2026 are discussed	IQAC Coordinator
6.	Training and Placement Activities	Eligible Students have attended 38 On Campus and 08 Off Campus drives	Training and Placement Cell
7.	Outreach Activities	Institutional Social Responsibility (ISR) activities for even semester is discussed	ISR Coordinators
8.	Any other matters <ul style="list-style-type: none"> NPTEL Online Certification Course Skillvita – A Free Career Readiness IDEATHON 2026 	<ul style="list-style-type: none"> Faculty and Students are asked to register NPTEL Online Certification Course for Even Semester Students attended Career readiness program designed to bridge the gap between academics and industry Students are asked to register for IDEATHON 2026 under various themes 	Faculty Coordinators


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 Chairperson IQAC
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