



MUTHAYAMMAL ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Accredited by NBA, NAAC & Affiliated to Anna University)

Rasipuram - 637 408, Namakkal Dist, Tamil Nadu.

Minutes of the Governing Council Meeting

Venue: Conference Hall

Date: 20.03.2022

Time: 11.00. AM

- | Sl. No. | Members |
|---------|---|
| 1. | Shri.R.Kandasamy – Chairman
Chairman,
Muthayammal Engineering College,
Kakkaveri, Rasipuram - 637408. |
| 2. | Dr.K.Gunasekaran – Member
Secretary and Management Trustee, METRF
Muthayammal Engineering College,
Kakkaveri, Rasipuram - 637408 |
| 3. | Shrimathi.K.Ammani – Member
Trustee,
Muthayammal Engineering College,
Kakkaveri, Rasipuram-637408 |
| 4. | The Regional Officer
AICTE, Ex office. |
| 5. | Dr.Ms.Santhosh Sathya – UGC Nominee
Professor,
Center for Rural Development and Technology,
Indian Institute of Technology,
New Delhi. |
| 6. | Dr.K.S.Easwara Kumar- Anna University Nominee
Professor,
Department of Computer Science and Engineering,
Anna University, Chennai-25 |
| 7. | Dr.R.Vijayan – State Government Nominee
Professor and Head,
Department of Mechanical Engineering,
Government College of Engineering, Salem. |

8. **Shri.A.Ayyakannu**
Director Retd,
Board of Apprenticeship Training,
South Region, Chennai-600 113.
9. **Shri.B.Anbuthambi**
Vice President,
Education Initiatives,
ICT Academy, Chennai.
10. **Dr.G.Sudarmozhi - Member**
Dean, Student Affairs,
Muthayammal Engineering College,
Kakkaveri, Rasipuram-637408.
11. **Dr.P.Suresh - Member**
Professor / Mechanical Engineering
Controller of Examinations,
Muthayammal Engineering College,
Kakkaveri, Rasipuram-637408.
12. **Dr.M.Madheswaran - Member Secretary**
Principal
Muthayammal Engineering College,
Kakkaveri, Rasipuram-637408.

Dr.M.Madheswaran, Principal welcomed the members of the Governing Council and presented the activities for the period after 28.03.2021 and the proposals for the academic year 2022-23. The details of the discussion made during the meeting and the necessary resolutions, and the approvals are listed in the minutes.

Sl.No.	Points Discussed	Resolutions
1.	To ratify the minutes of the previous meeting	The minutes of the meeting held on 28.03.2021 was ratified by the Council after the review.
2.	To ratify the minutes of the Academic Council, Board of Studies, Finance Committee, Results Passing Board and other statutory and non-statutory bodies meetings held between 29.03.2021 and 19.03.2022.	Council ratified the minutes of all the meetings held during the mentioned period.
3.	To review the action taken for the items mentioned in previous Governing Council meeting held on 28.03.2021	Council reviewed the action taken reports and approved

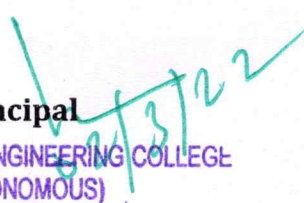
4.	To review the proposed plan of activities for the academic year 2022-23.	Principal presented the proposed plan of activities for the next academic year 2022-23 and the Council approved the activities mentioned in the proposal for the academic year 2022-23.
5.	To review the academic initiatives taken with respect to teaching, learning and training during this academic year 2021-22.	Council members noted the initiatives taken to enhance the teaching, learning and training activities during this academic year 2021-22 and appreciated.
6.	To approve the appointments, promotions and resignations of the faculty and staff between 29 th March 2021 and 19 th March 2022.	Council approved the appointments, promotions and resignations of the faculty and staff between 29 th March 2021 and 19 th March 2022.
7.	To discuss on the performance of the students in the Even Semester of the academic year 2020-21 and Odd Semester of the academic year 2021-22.	The results of Even Semester of 2020-21 and Odd Semester of 2021-22 for all the UG and PG Programmes were presented and the Council expressed their views and Provided Suggestions.
8.	To approve the additional books added in the Central Library during the academic year 2021-22 for the newly Introduced Programmes.	Council approved the addition of books added in the Central Library during the academic year 2021-22 for the newly Introduced Programmes.
9.	To review the proposed plan to conduct the Bridge course/Induction Programme for the first year UG Programmes as well as Lateral Entry Students of the academic year 2022-23.	Council reviewed and approved the proposed plan to conduct the Bridge course and Induction Programme for the first year UG Programmes as well as Lateral Entry Students of the next academic year 2022-23 to enhance the student's performance and their skill sets.
10.	To ratify the Faculty Development Programmes, Workshops, Seminars, Guest Lectures, Conferences to enhance the Pedagogical Skills, Domain Knowledge and Research Capabilities of the faculty members conducted through online.	Council ratified the Faculty Development Programmes, Seminars, Workshops, Guest Lectures, Conferences organized and participated by the Faculty members during the academic year 2021-22 and encouraged to continue the same.
11.	To review the training and placement details of the academic year 2021-22.	Principal presented the list of companies visited and number of students placed during the academic year 2021-22 and training activities carried out during the same year. The Council ratified the same.
12.	To approve the proposed training and placement activities for the academic year 2022-23.	Principal presented the proposed plan of training and placement activities for the academic year 2022-23 and Council approved the same.

13.	To review the AICTE approved / sponsored Skill Development Programmes under the scheme of PMKVY-TI.	Council reviewed the AICTE approved Skill development Programmes under the scheme of PMKVY-TI.
14.	To discuss about the NPTEL/SWAYAM, MOOCs and other online courses done by the faculty members and students for the academic year 2021-22.	Principal presented the details of courses done during 2021-22 and the Council has expressed the satisfaction on the performance by faculty members and students motivated for more participation in 2022-23.
15.	To review the Research and Development activities and Grants received by the faculty members during the academic year 2021-22 and to discuss on the proposed research activities during the academic year 2022-23.	Council reviewed the Research and Development activities and Grants received during the academic year 2021-22 and reviewed the proposed research activities during the academic year 2022-23. Principal presented about the funds received from various funding agencies like CSIR, SERB-DST, AICTE-AQIS, ICMR, TNSCST and other agencies. The Council reviewed and noted.
16.	To review and approve the activities carried out for the renewal of NBA Accreditation, NAAC Accreditation and Extension of Autonomy of the college.	Council reviewed the activities carried out for the renewal of NBA Accreditation, NAAC Accreditation and Extension of Autonomy of the college and approved for further processing.
17.	To resolve and approve the statement of accounts for the Financial year 2021-22.	Council resolved and approved the statement of accounts for the Financial year 2021-22 presented by the Financial Committee of the college.
18.	To review the Budget proposed for the academic year 2022-23 and approve.	Council reviewed and approved the Budget proposed for academic year 2022-23.
19.	To review the Industry Institute Interaction, Industrial Visits, In-Plant Training and Internships by the students during the academic year 2021-22.	Council reviewed the Industry Institution Interaction activities like In-Plant Training, Industrial Visits, MoU with Industries and Internships during the academic year 2021-22 and suggested for further activities in this regard.
20.	To ratify the applications submitted to AICTE and Anna University for Increase and Reduction of Intake of the Existing Courses for the Academic Year 2022-23. (i). B.Tech- AI&DS- Increase in Intake from 60 to 120 (ii). B.Tech -IT – Increase in Intake from	Council ratified the applications submitted to AICTE and Anna University for Increase and Reduction of Intake of Existing Courses for the Academic Year 2022-23. (i). B.Tech- AI&DS – Increase in Intake from 60 to 120 (ii). B.Tech -IT – Increase in Intake from 60

	60 to 90 (iii). B.E – Civil Engineering – Reduction in Intake from 60 to 30 (iv). B.E – Mechatronics Engineering – Reduction in Intake from 60 to 30.	to 90 (iii). B.E – Civil Engineering – Reduction in Intake from 60 to 30 (iv). B.E – Mechatronics Engineering – Reduction in Intake from 60 to 30.
21.	To ratify the applications submitted to AICTE and Anna University for Closure of the Existing Courses for the Academic Year 2022-23. (i). B.E – Robotics and Automation	Council ratified the applications submitted to AICTE and Anna University for Closure of Existing Courses for the Academic Year 2022-23. (i). B.E – Robotics and Automation
22.	To approve the Infrastructure Development of the Institution for the Academic Year 2022-23.	Council approved the proposed Infrastructure Development of the Institution for the Academic Year 2022-23.
23.	To review and approve the proposed activities of Entrepreneurship Development Cell of the College for the academic year 2022-23.	Council reviewed and approved the proposed activities of Entrepreneurship Development Cell of the College for the academic year 2022-23.
24.	To review the activities of the Women Empowerment Cell and various clubs for the year 2021-22 and approve the activities for the year 2022-23.	Council reviewed the activities of the Women Empowerment Cell and various clubs for the year 2021-22 and approve the activities for the year 2022-23.
25.	To approve the activities conducted by various Centres during the year 2021-22 and the proposed activities of the Centres for the academic year 2022-23.	Council approved the activities conducted by the following Centres during the year 2021-22 and proposed activities for the year 2022-23. Centre for Research & Development Technology Learning Centre Centre for Products & Consultancy Centre for Patent Drafting and Filing Centre for Quality Assurance Centre for Examinations Centre for Innovation & Design Thinking / MyIdea Product Centre Centre for Brand Building and Ranking Centre for Academic and Administrative Audit
26.	To review the Initiatives of Incubation Centres/Startups in association with Industries for the academic year 2022-23.	Council reviewed the initiatives to develop the Incubation Centres in association with Industries for the academic year 2022-23.
27.	To review the proposed activities of the IIPC and IIC for the academic year 2022-23.	Council reviewed and approved the proposed activities of the IIPC and IIC for the academic year 2022-23.

28.	To review the activities of the Internal Quality Assurance Cell (IQAC) for the Academic year 2021-22.	Council reviewed the activities of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22
29.	To review the Outreach Activities carried out by various Forums of the Institution in the year 2021-22 and approve the planned activities for the year 2022-23.	Principal presented the outreach activities carried out in 2021-22 and the Council reviewed and approved the plan for the year 2022-23.
30.	To discuss and approve the initiatives taken for the Higher Education and Foreign Language learning like preparation for GATE, GRE, TOEFL, Japanese Language and other Languages.	The initiatives taken for the Higher Education and Foreign Language learning are presented and the Council approved the initiatives taken.
31.	To review the activities planned for the students and faculty members through ProPlan, ProTech, ProCentre, MultiDisciplinary Lectures (MuDiL), TASTE and Must Know Concepts (MKC).	Council reviewed all the activities under ProPlan, ProTech, ProCentre, TASTE, MultiDisciplinary Lectures (MuDiL) and Must Know Concepts (MKC) and approved the activities planned for the year 2022-23.
32.	To approve the activities of the Institution under the concept of 50G - Technology Learning Group (TLeG).	Council has appreciated the initiative and approved the activities of 50G - Technology Learning Group (TLeG) for the quality enrichment.
33.	To resolve to adopt the guidelines provided by the AICTE, UGC, Government, Anna University and DOTE.	It is resolved to adopt the guidelines provided by the AICTE, UGC, Government, Anna University and DOTE whenever received.
34.	To discuss the plan the academic and examination activities as per the instructions received from AICTE, UGC, Government, Anna University and DOTE.	Council expressed the concern on Covid-19 and advised the Institution to follow strictly the instructions received from various authorities then and there for the safety of everyone in the campus.
35.	To review the feedback collected from the stakeholders and the action taken.	The feedback collected from the stakeholders was reviewed and approved.

Principal thanked all the members of the Council for their valuable suggestions and the necessary approvals for various activities of the Institution and the meeting is concluded.


Principal
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(AUTONOMOUS)
RASIPURAM-637 408. NAMAKKAL Dist.
TAMILNADU.