



MUTHAYAMMAL ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Accredited by NAAC & Affiliated to Anna University)
Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Date: 20.05.2022

CIRCULAR

Sub: IQAC Meeting # IV- 2021-22 - Reg.

Internal Quality Assurance Cell (IQAC) Fourth Meeting for 2021-22 is scheduled on 26.05.2022 in IQAC. All the members are requested to attend the meeting at 10.30 AM. The agenda for the meeting is given.

AGENDA:

1. Action Taken and Review of Minutes of Previous Meeting
2. AICTE Approval and Anna University Affiliation Process
3. NAAC- Cycle -2 - SSR
4. AISHE Survey - 2020-21
5. Institution Magazine Ranking
6. Review of activities for ProPlan, ProTech, ProCentre and ProSoCC
7. Students Performance in CIA Tests I and II
8. Industry Supported Courses
9. Extension and Outreach Activities
10. Any other Matters

D V - H
20/05/2022
IQAC Coordinator

IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
TAMILNADU.

2.All HODs

3.The Members Concerned

4.File

H
20/05/22
Chairperson IQAC
PRINCIPAL,
MUTHAYAMMAL ENGINEERING COLLEGE
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INTERNAL QUALITY ASSURANCE CELL

2021-22

Minutes of Meeting

26.05.2022

MoM

Meeting # IV

Members Present:

S.No.	Name	Designation	Position
1.	Dr.M.Madheswaran	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Mr.P.JeyaSingh	Chief Technical Officer Jasmin Infotech Pvt. Ltd. Chennai	External Expert
5.	Dr.K.G.Saranya	Associate Professor Dept. of Computer Science and Engg. PSG College of Technology Coimbatore	External Expert
6.	Dr.S.Sundaram	Dean - Technology Learning	Member
7.	Dr.B.Gopi	Dean – Product & Consultancy	Member
8.	Dr.V.Rajendran	Dean-Infrastructure	Member
9.	Dr.G.Sudarmozhi	Dean – Student Affairs	Member
10.	Dr.P.Suresh	Controller of Examinations	Member
11.	Dr.G.Kavitha	HoD - CSE	Member
12.	Dr.U.Saravanakumar	HoD - ECE	Member
13.	Dr.S.Saravanan	HoD - EEE	Member
14.	Dr.R.Thanigaivelan	HoD - MECH	Member
15.	Dr.E.Punarselvam	HoD - IT	Member
16.	Dr.N.Saravanan	HoD – BIOTECH	Member

17.	Dr.G.Sudha	HoD – BME	Member
18.	Dr.P.Ganapathi	HoD - MBA	Member
19.	Mr.M.Subramaniam	Manager	Member
20.	Ms.J.Abinayashree	Student – III Year ECE	Member
21.	Mr.S.Gunaa	Student – III Year MECH	Member
22.	Dr.N.Suthanthira Vanitha	Dean - Quality Assurance	IQAC Coordinator

Members Absent:

S.No.	Name	Designation	Position
1.	Dr.R.Shanmugam	HoD - CIVIL	Member

- Chairperson – IQAC has started the deliberations with warm welcome note
- The action taken on the report of previous IQAC meeting held on 04.02.2022 was discussed

S.No.	Points Discussed	Action Taken
1.	ProPlan, ProTech, ProCentre & ProSoCC Activities	Conducted activities under ProPlan, ProTech, ProCentre and ProSoCC for the benefit of Faculty and Students
2.	NBA Tire-I Accreditation Outcome	NBA Accredited for Four UG (CSE,ECE,EEE & MECH) Programmes under Tire-I
3.	NAAC – Cycle 2 – SSR Preparation	NAAC – Cycle 2 – SSR Submitted
4.	Training and Placement Activities	Placement Oriented Training is offered to all eligible Students
5.	Extension and Outreach Activities	NSS Organized Special Camps for the Welfare of the Society

The following points were discussed in the meeting:

S.No.	Points of Discussion	Action Plan	Responsibility
1.	AICTE Approval and Anna University Affiliation Process	Applied for AICTE Approval and Anna University Affiliation for 2022-23	AICTE and AU Coordinator
2.	NAAC- Cycle -2 - SSR	SSR submitted and received acceptance from NAAC for DVV Process	NAAC Coordinators
3.	AISHE Survey – 2020-21	Institution details submitted to AISHE	Coordinator
4.	Institution Magazine Ranking/Awards	Applied to various Institution Magazine Rankings/Awards for the year 2022	IQAC Coordinator
5.	Review of activities for ProPlan,ProTech,ProCentre and ProSoCC	Discussed & Reviewed Even Semester activities organized for Faculty and Students	All Deans, HoD's & Faculty Coordinators
6.	Students Performance in CIA Tests I and II	CIA Tests I and II Performance Analysis is discussed for further process	COE
7.	Industry Supported Courses	Department Heads are informed to identify the Industry Supported Courses with minimum of 45 Hours	All HoD's
8.	Extension and Outreach Activities	NSS Organized World Autism Awareness Day on April 2 nd for the welfare of the people affected by Autism	Coordinators
9.	Any other Matters <ul style="list-style-type: none"> National Science Day 	<ul style="list-style-type: none"> National Science Day was celebrated on 28.02.2022 by Department of Science and Humanities 	Coordinators

	<ul style="list-style-type: none"> • International Women's Day Celebration • AICTE SWANATH Scholarship Scheme • Special Days like World Water Day, World Idli Day, World Carrot Day, Earth Day, World Book & Copy Right Day, World Asthma Day and Mothers Day 	<ul style="list-style-type: none"> • International Women's Day was celebrated on March 8th 2022 by Women Empowerment Cell • All Heads are informed to collect the eligible Students for Scholarship • Various Programs are Organized to create Awareness among Faculty and Students in the Campus 	
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D V - that 26/05/22
IQAC Coordinator

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26/05/22
Chairperson IQAC

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