



MUTHAYAMMAL ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Accredited by NAAC & Affiliated to Anna University)
Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Date: 18.08.2021

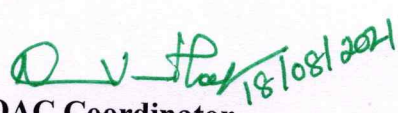
CIRCULAR

Sub: IQAC Meeting # I- 2021-22 - Reg.

Internal Quality Assurance Cell (IQAC) First Meeting for 2021-22 is scheduled on 25.08.2021 in IQAC. All the members are requested to attend the meeting at 11.30 AM. The agenda for the meeting is given.

AGENDA:

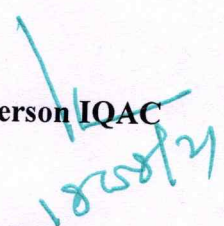
1. Review of Minutes of Previous Meeting and Action Taken
2. Review of Activities Planned for ProPlan, ProTech and ProCentre
3. Consolidation of AQAR for 2020-21
4. AICTE Approval and AU Affiliation Process
5. NPTEL Online Certification Course Registration and Performance in Previous Semester
6. Training and Placement Activities
7. Any other matters


IQAC Coordinator

IQAC COORDINATOR
MUTHAYAMMAL ENGINEERING COLLEGE
(AUTONOMOUS)
RASIPURAM-637 408, NAMAKKAL Dist.
TAMILNADU.

Copy to:

1. The Secretary
2. All HODs
3. The Members Concerned
4. File


Chairperson IQAC

PRINCIPAL,
MUTHAYAMMAL ENGINEERING COLLEGE
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INTERNAL QUALITY ASSURANCE CELL

2021-22

Minutes of Meeting

25.08.2021

MoM

Meeting # I

Members Present:

S. No.	Name	Designation	Position
1.	Dr.M.Madheswaran	Principal	Chairperson
2.	Dr.K.Gunasekaran	Secretary & Managing Trustee	Member
3.	Er.E.Balasubramanian	Director (Retd.) Geological Survey of India Rasipuram	External Expert
4.	Mr.P.JeyaSingh	Chief Technical Officer Jasmin Infotech Pvt. Ltd., Chennai	External Expert
5.	Dr.G.Sudarmozhi	Dean - Science & Humanities	Member
6.	Dr.V.Rajendran	Dean-Infrastructure	Member
7.	Dr.S.Sundaram	Dean - Technology Learning	Member
8.	Dr.B.Gopi	Dean – Product & Consultancy	Member
9.	Dr.P.Suresh	Controller of Examinations	Member
10.	Dr.R.Shanmugam	HoD - Civil	Member
11.	Dr.G.Kavitha	HoD - CSE	Member
12.	Dr.U.Saravanakumar	HoD - ECE	Member
13.	Dr.S.Saravanan	HoD - EEE	Member
14.	Dr.R.Thanigaivelan	HoD - MECH	Member
15.	Dr.N.Saravanan	HoD – BIOTECH& CHEM	Member
16.	Dr.G.Sudha	HoD – BME & MDE	Member

17.	Dr.P.Ganapathi	HoD - MBA	Member
18.	Mr.M.Subramaniam	Manager	Member
19.	Ms.J.Abinayashree	Student – III rd Year ECE	Member
20.	Dr.N.Suthanthira Vanitha	Dean - Quality Assurance	IQAC Coordinator

Members Absent:

S.No.	Name	Designation	Position
1.	Dr.K.G.Saranya	Associate Professor Dept. of Computer Science and Engg. PSG College of Technology Coimbatore	External Expert
2.	Dr.E.Punarselvam	HoD - IT	Member
3.	Mr.S.Gunaa	Student – III rd Year MECH	Member

The following points were discussed:

1. Chairperson - IQAC briefed the action taken on the report of previous IQAC meeting held on 17.05.2021 (Online)

S.No.	Points Discussed	Action Taken
A.	NBA Tier I Visit	Updated NBA documents are verified and preparedness also checked
B.	Institutional Ranking by various Agencies	Received Times Engineering Survey 2021 and ISIE – India Institutional Award
C.	Centre Activities - Review	Centre activities are reviewed and activity report is submitted
D.	In-house Internship with Industry Collaboration	Students received Internship Certificates as part of students Exchange Program
E.	Alumni Association	Alumni Interaction Programs are conducted Department wise

S.No.	Points of Discussion	Action Plan	Responsibility
2.	Review of Activities Planned for ProPlan, ProTech and ProCentre	<ul style="list-style-type: none"> Plan to organize ProPlan, ProTech and ProCentre activities for Students and Faculty Members Department Heads need to organize the Special Day Programs as per the Circular 	All Deans & Dept. Heads
3.	Consolidation of AQAR for 2020-21	<ul style="list-style-type: none"> Academic & Administrative Heads are informed to submit their data as per the revised format Discussed about reconstitution of IQAC Members 	IQAC Coordinator
4.	AICTE Approval and AU Affiliation Process	Received AICTE Approval and AU Affiliation	AICTE and AU Coordinator
5.	NPTEL Online Certification Course Registration and Performance in Previous Semester	<ul style="list-style-type: none"> Faculty and Students are informed to register for the NPTEL Certification Courses Discussed the Performance of Previous Semester NPTEL Examination 	NPTEL Coordinator
6.	Training and Placement Activities	Discussed about the Training Activities and Students progress of WIPRO & CTS drive	Training and Placement Cell
7.	Any other matters <ul style="list-style-type: none"> NEP 2020 Webinar Series COVID 19 Vaccination 	<ul style="list-style-type: none"> Eight theme based Webinars are organized for Transformative Reforms under NEP - 2020 All Faculty Members are informed to submit their Vaccination Certificates 	All Deans & Dept. Heads

D V Thangaraj
25/08/2021
IQAC Coordinator

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M. Thangaraj
25/08/21
Chairperson IQAC

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